

MINUTES of Andy Risman meeting of Unit 166 Board of Directors held on Thursday January 15, 2026 at 7pm via Video Conference.

Present:	Andy Risman	Elizabeth Williams
	Denise Donovan	Darlene Scott
	Sheila Xu (arrived 7:55pm)	David McCrady (arrived 8:25pm)
	Danny Miles	Debra Kestenberg (Secretary)
	Michael Kammermayer	Mike Li (Guest: Unit Financial Report)

Regrets: Douglas Jordan,

Andy Risman assumed the Chair.

Minutes – September 4, 2025

Motion by Denise Donovan, seconded by Elizabeth Williams *that the Minutes of the September 4, 2025 meeting of Unit 166 Board of Directors be approved.* **Carried**

Compilation Engagement Unit 166 Financial Report

The year end statements were presented by Mike Li and a discussion followed.

Motion by Andy Risman, seconded by Mel Norton, **BE IT RESOLVED THAT** *the Statement of Financial Position of the Corporation as at August 31, 2025 and the Statements of Income and Expenses and Balance Sheet for the year ended on the said date, together with the accountant's Compilation Report thereon be and the same are hereby approved and adopted, subject to moving Clearing (Prepaid Expenses) from Current Liabilities to Assets.* **Carried**

Appointment of Accountant for Compilation Engagement

Motion by Andy Risman, seconded by Mike Kammermayer, **BE IT RESOLVED THAT** Mike Li of Xponents CPA Professional Corporation (mike@xponents.cpa), be and is hereby appointed Accountant of the Corporation to hold office until the close of the next annual meeting at a remuneration of \$1,200 plus tax. **Carried**

Treasurer's Report

The Report to December 31, 2025, circulated by Andy Risman, was presented and discussed.

Motion by Mike Kammermayer, seconded by Mel Norton *that the Treasurer's Report to December 31, 2025 be accepted as presented.* **Carried.**

2026FYE Budget

The 2026FYE was circulated and discussed.

Motion by Elizabeth Williams, seconded by Mike Kammermayer *that the 2026FYE Budget be accepted as presented.* **Carried.**

Association Reports

Denise Donovan (CVBA) provided an update, presented the FYE2025 Financial Statements, and reported on the results from the Brampton Blast sectional. Denise announced that Ed Trueman will take over the Unit representative role from her. The Board members thanked Denise for her valued contributions over the years.

Michael Kammermayer (COBA) reported that there has been no change in the financial position of the Association. A meeting is in the process of being scheduled with interested clubs to address election of a new executive and a Unit Board representative, along with other matters.

Unit 166 Elections

Andy Risman, Danny Miles, Elizabeth Williams, Sheila Xu, and Mel Norton agreed to let their names stand.

Nomination of District 2 Representatives

Andy Risman, Darlene Scott, Mel Norton, David McCrady, and Elizabeth Williams have agreed to serve as Unit representatives.

Committee Updates

Increase Locally-Based Tournament Directors Committee

Sheila Xu led a discussion on members newly qualified and moving towards qualification.

Volunteer Committee

Deferred to the next meeting.

Grow Revenue Committee

Douglas Jordan updated on the continued need for volunteers.

- Marketing Subcommittee
- Adult
- Youth (and School Bridge)

Tournament Contract Updates

Darlene Scott had no current updates.

P.A. System Buy vs. Rent for Easter Regional

Andy Risman presented substantial savings. After discussion, it was agreed to proceed at this competitive price.

Tournament Budget

The budget for the 2026 July Oakville Regional was presented. There was discussion and it was agreed to not, in this instance only, include comparative results from the 2024 November Oakville regional.

Motion by Mel Norton seconded by Elizabeth Williams *that the Budget for the 2026 July Oakville Regional, be accepted as presented. Carried*

Tournament Reports

The reports for the 2025 Labour Day Oakville Sectional, 2025 Hart House IN Sectional, and the Royal STaC were presented. There was a discussion on the price tiers for tournaments and it was decided to abide by the Unit's current policy.

Motion by Darlene Scott seconded by Denise Donovan *that the Reports for the 2025 Labour Day Oakville Regional, 2025 Hart House IN Sectional, and the Royal STaC, be accepted as presented. Carried*

Motion by Darlene Scott, seconded by Danny Miles *that Douglas Jordan be appointed Tournament Chair for the House IN Sectional. Carried*

Unit 166 Local Sectionals

The report for the 2025 Mississauga Local Sectional and the budget for the 2026 Burlington Local Sectional were presented.

Motion by Andy Risman seconded by Mel Norton *that for future Local Sectionals, there will be a 50:50 split on net income, subject to budget approval by both parties.* **Carried**

Motion by Mel Norton seconded by Andy Risman *that approval is provided in principal, for the 2026 Mississauga Local Sectional at MO Bridge.* **Carried**

Honorariums

Motion by Darlene Scott, seconded by Sheila Xu *to pay Glenna Richardson an honorarium in the amount of 1,500 for chairing the 2025 Labour Day Oakville Sectional; to pay Douglas Jordan \$1,000 for chairing the 2025 Hart House IN Sectional.* **Carried**

Kibitzer Update

Deferred to the next meeting.

Unit166 Website Upgrade to HTTPS Update

Sheila Xu updated on the status and will follow up.

Kate Buckman and Audrey Grant Awards

Denise Donovan advised the Board of members nominated for the Kate Buckman Award and the Audrey Grant Award. The Board voted and the results were accepted.

2026 January Tournament Concerns

Danny Miles and Denise Donovan each led a discussion on the importance of providing a positive experience for new players to encourage on-going tournament participation. It was agreed to actively recruit for the currently vacant I/N Coordinator role.

Next Meeting

Sunday May 25, 2026 at 9am via video conference.

Adjournment

There being no further business, the meeting adjourned at approximately 9pm.