

MINUTES of Andy Risman meeting of Unit 166 Board of Directors held on Saturday January 14, 2023 at 9am via Video Conference

Present:	Andy Risman	Douglas Jordan
	Denise Donovan	Darlene Scott
	David Ellis	Sheila Xu
	Michael Kammermayer	Debra Kestenberg (Secretary)
	David McCrady	Gary Westfall (Accountant)

Regrets: Charles Bond, Michael (Li Zhang) Yang

Andy Risman assumed the Chair.

### **Minutes – September 10, 2022**

**Motion** by David Ellis, seconded by Darlene Scott *that the Minutes of the September 10, 2022 meeting of Unit 166 Board of Directors be approved. Carried*

### **Unit 166 Elections**

David McCrady, Darlene Scott, and Michael Yang agreed to let their names stand for the Unit 166 Board elections to be held early April.

### **Nomination of D2 Representatives**

Darlene Scott, David McCrady, Michael Yang, and Denise Donovan agreed to continue in this role.

### **Treasurer's Report**

The Report to December 31, 2022, circulated by Andy Risman, was presented and discussed.

**Motion** by David McCrady, seconded by Sheila Xu *that the Treasurer's Report to December 31, 2022 be accepted as presented. Carried.*

### **Review Engagement Report**

The year end statements were presented by Gary Westfall.

**Motion** by David Ellis, seconded by Sheila Xu. ***BE IT RESOLVED THAT the Statement of Financial Position of the Corporation as at August 31, 2022 and the Statements of Income and Expenses and Net Assets and Cash Flows for the year ended on the said date, together with the accountant's Review Engagement Report thereon be and the same are hereby approved and adopted. Carried***

### **Remuneration for Accountant**

**Motion** by Andy Risman, seconded by David McCrady *that Gary Westfall be paid \$1,700 via eTransfer for his year-end review. Carried*

### **Association Financial Reports**

The CVBA report for the year ending August 31, 2022 was presented by Denise Donovan. Denise has assumed the role of President with new Board members, and a revised constitution.

The COBA report for the year ending August 31, 2022 was presented by Michael Kammermayer. No meetings were held in 2022 and the cash position is unchanged.

### **Unit Monthly Virtual Games Update**

Darlene Scott reported on attendance averaging approximately 8 tables.

### **Tournament Contract Updates**

Darlene Scott advised that venues have been secured via \$3,000 deposits at The Sheraton Centre for the 2023, 2024, 2025, and 2026 Easter Regionals and 2024, 2025 and 2026 January Sectionals/IN Regionals. The 2023 Labour Day Sectional venue is the Delta Airport Hotel.

The challenges of securing venues for the 2023 June I/N sectional and post-2023 Labour Day Sectionals were discussed.

### **Tournament Reports**

The report from the D2 Royal Fall STaC (face-to-face) was presented. The “amended” Toronto Summer Regional report was discussed and will be tabled for approval at the next meeting.

**Motion** by Darlene Scott, seconded by David McCrady *that the Report for the D2 Royal Fall STaC be accepted, as presented.* **Carried**

### **2024 NABC Chair Update**

Darlene Scott led a discussion on ACBL handbook contents and financing, and her activities and challenges. Chairs are to attend a minimum of two (2), preferably three (3) NABC tournaments in advance of chairing an NABC tournament.

**Motion** by Denise Donovan , seconded by David Ellis *that the Unit will cover the expenses for the Chair’s attendance at the required number of NABC tournaments up to July 2024, specifically flights, accommodations, and a per diem.* **Carried**

### **2023 Tournament Schedule**

Darlene Scott discussed the schedule.

### **Inventory Control Update**

Andy Risman reported Richard Ross will take over the role and that more space has been secured for storage.

### **Proposal for Club Director Course**

Andy Risman presented Barbara Seagram’s proposal and a discussion ensued. Pending clarification, a decision was made to the Motion voted upon via email communication with Board members following the meeting.

**Motion** by Andy Risman *that the Unit will reimburse \$50.00 to attendees that pass the exam for the April 21, 2023 Club Director Course offered by Martin Hunter* **Carried**

### **Education Committee Update**

Douglas Jordan presented the challenges and solicited input from Board members.

### **School & Youth Bridge**

Deferred to the next meeting.

### **Kibitzer Committee**

David McCrady provided an update on policy changes.

**Motion** by Darlene Scott, seconded by David Ellis *that the limit on pages be removed and publication dates be amended as presented.* **Carried**

**Kate Buckman and Audrey Grant Awards**

David Ellis advised the Board of members nominated for the Kate Buckman Award and the Audrey Grant Award. The Board voted and the results were announced

**Unit Championship Allotments**

David Ellis deferred updates to the next meeting.

**Table Delivery and Set Up for Associations**

Denise Donovan lead a discussion on the costs associated with table delivery and set-up.

**Motion** by Andy Risman, seconded by Darlene Scott *that the CVBA and COBA will pay directly for table delivery and set-up.* **Carried**

**Next Meeting**

Saturday April 1, 2023 at 9a.m. via video conference.

**Adjournment**

There being no further business, the meeting adjourned at approximately 11:15am.