

MINUTES of a meeting of Unit 166 Board of Directors held on Saturday January 4, 2020 at 11:30am at Sheraton Centre, 123 Queen St W, Toronto, ON.

Present: Sharon Berghaus Carol Bongard  
Denise Donovan Michael Kammermayer  
David McCrady Andy Risman  
Darlene Scott Michael (Li Zhang) Yang  
Dee Nevett (substitute Secretary) Gary Westfall (Auditor)

Regrets: Flo Belford

Guest: David Cohen

On Leave: David Halasi

Carol Bongard assumed the Chair.

### **Minutes – August 31, 2019**

It was agreed that the date should read August 31, 2019, not 2018.

**Motion** by David McCrady, seconded by Michael Kammermayer *that the Minutes of the August 31, 2019 meeting of Unit 166 Board of Directors, as amended, be approved. Carried*

**Matters Arising** – Denise Donovan inquired about the status of the Toronto Regional cancelled for October 2020. Darlene Scott responded that there was one Regional that could be allocated between now and 2024 and she was in discussion with Graham Warren, and would follow up at the Spring District Meeting.

### **On-Line Sales**

David Cohen outlined what he and David Halasi had done to date to facilitate selling entries on-line ahead of tournaments and the difficulties experienced. He indicated he was willing to continue working on this project. He advised that it was good that Greg Coles was now employed at Horn Lake, and that ACBL would be working on the project from there.

General discussion took place outlining the difficulties experienced to date, including the directors being unable to assign tables until the sections are assigned and set up. David indicated that it may be necessary to cut off on-line sales the night before the session. It was agreed that the directors need to be on board and have training for the process to work smoothly. It was agreed to set up a committee to work with the directors, and discuss changes in policy. David Cohen, Andy Risman, Darlene Scott and Denise Donovan agreed to make up the committee.

David Cohen left the meeting.

### **Minutes – November 3, 2019**

**Motion** by Denise Donovan, seconded by Sharon Berghaus *that the Board will move in camera. Carried.*

**Motion** by Denise Donovan, seconded by Andy Risman *that the Board exits in camera. Carried.*

**Motion** by Sharon Berghaus, seconded by Carol Bongard *that the Minutes of the November 3, 2019 meeting of Unit 166 Board of Directors be approved.*

**Motion** by Darlene Scott, seconded by Andy Risman *to amend the Minutes of November 3, 2019 to record the vote taken just before the adjournment as 5 in favour and 3 against.* **Defeated.**

**Original Motion** *to approve the Minutes of November 3, 2019.* **Carried.**

**Matters arising** – Denise Donovan advised that to collect the data on the various positions, an official letter was required from the President confirming the request, Carol agreed to provide such a letter.

### **Unit 166 Elections**

Andy Risman and Darlene Scott agreed to let their names stand for the Unit 166 Board elections to be held at the Toronto Easter Regional. David Halasi and Sharon Berghaus were not running and Flo Belford's decision was unknown at this time.

Michael Kammermayer advised a new COBA rep will be appointed at the February meeting.

### **Nomination of D2 Representatives**

**Motion** by Andy Risman, seconded by Michael Kammermayer *that Darlene Scott, Denise Donovan, David McCrady and Andy Risman be nominated as D2 Representatives of Unit 166.* **Carried**

Andy Risman agreed to advise Flo Belford.

### **Red Book & By-Law Amendments**

**Motion** by Darlene Scott, seconded by David McCrady *that By-Law 8 be changed to read "... unless there are two (2) non-board members of Unit 166 present in person."* **Carried**

It was agreed not to change BYL 15 at this time, but try to fill the vacant positions.

### **Treasurer's Report**

The Report to November 30, 2019, circulated by Andy Risman, was presented. Andy reported that all the HST issued had been resolved.

**Motion** by Andy Risman, seconded by Darlene Scott, *that the Treasurer's Report to November 30, 2019 be received.* **Carried.**

### **Review Engagement Report**

The year end statements were presented by Gary Westfall. Gary advised that he felt the Unit was carrying too much money for a non-profit corporation and suggested consideration be given to reducing tournament entry fees. Andy Risman suggested as an alternative that the Unit cover the STAC fees. It was also suggested that the COBA reserve fund be returned to COBA. Andy Risman agreed to look after this.

**Motion** by Darlene Scott, seconded by David McCrady. **BE IT RESOLVED THAT** *the Statement of Financial Position of the Corporation as at August 31, 2019 and the Statements of Income and Expenses and Net Assets and Cash Flows for the year ended on the said date,*

*together with the accountant's Review Engagement Report thereon be and the same are hereby approved and adopted. Carried*

#### **Remuneration for Accountant**

**Motion** by Andy Risman, seconded by Darlene Scott *that Gary Westfall be paid \$1,700 for his year-end review. Carried*

#### **Association Financial Reports**

The CVBA report for the year ending August 31, 2019 was presented by Denise Donovan and received.

**Table Supply Management Update.** Andy Risman reported that Jackmen Chong looks after the storage, and Andy has now arranged to pay the fees from his Visa.

It was agreed that the Red Book, page 29; 12.1 xi (a) be changed to read "Jackmen Chong at [jackmen8@yahoo.ca](mailto:jackmen8@yahoo.ca) or at 905 483 9601".

#### **Tournament Budgets**

The budgets for the Burlington I/N, Brampton, and Toronto 0-500 sectionals were received.

**Motion** by Andy Risman, seconded by Denise Donovan *that the Budgets for the Burlington I/N, Brampton, and Toronto 0-500 sectionals be accepted, as presented. Carried*

#### **Tournament Reports**

The reports from the D2 Fall STaC, and Caledon East and Toronto Labour Day sectionals were received.

**Motion** by Darlene Scott, seconded by Denise Donovan *that the Reports for the D2 Fall STaC, and Caledon East and Toronto Labour Day sectionals be accepted, as presented. Carried*

It was noted that income from the last STAC was down because one club had stopped running them. It was hoped this could be resolved for the next STAC.

The 2020 tournament schedule was received and reviewed. It was noted that John Quayle will Chair the Brampton Sectional in April, and COBA will appoint a Chair for the Hamilton Sectional in July at its February meeting. Denise Donovan will Chair the Caledon East Sectional in September. It was also noted that the Labour Day Sectional was not listed, but that Ann Shaw had agreed to Chair.

#### **2024 NABC**

Darlene Scott advised that she is putting out feelers and finding out what is involved for the Tournament Chair and requested this item be deferred to the next meeting.

#### **Honorariums**

Denise Donovan led a discussion on the Unit policy on honorariums for Tournament Chairs. It was reported that at present a one-day Sectional Chair receives a \$400 honorarium, 2 days \$750 and Regional Chairs \$3,000. It was also suggested that training be provided for Tournament Chairs.

**Motion** by Andy Risman, seconded by Darlene Scott *to award Ann Shaw an honorarium of \$750 for chairing the Toronto Labour Day Sectional. Carried*

### **Kibitzer**

David McCrady advised that Andy Stark had been unable to formalize his proposal in time for this meeting, and requested this item be carried forward to the next meeting.

### **School & Youth Bridge**

Michael Yang reported that 2019 had been a great year for school and youth bridge, with lots of participation in the 14 – 16 age group at the Team Canada Trials. A discussion ensued on the tournament entry fees for juniors.

**Motion** by Denise Donovan, seconded by Darlene Scott *that the entry fees for Unit 166 tournaments for all youth still in full-time school up to the age of 21 by capped at \$5.00 for 2020.*  
**Carried.**

Michael Yang also reported that he is working on setting up a school league. He also agreed to look after getting the trophies for the youth tournament. Carol Bongard confirmed that ACBL determines the stipend for teachers. Michael agreed to reach out to Flo Belford for a list of school bridge teachers.

### **Kate Buckman and Audrey Grant Awards**

Andy Risman advised the Board of members nominated for the Kate Buckman Award and the Audrey Grant Award. The Board voted and the results were announced.

### **Other Business**

**Red Book.** Darlene Scott pointed out a discrepancy on page 30 of the Red Book, where table fees were set at \$1.00, but were now \$1.50. She also queried the rate for Tournament Assistants, but it was agreed that this should remain at \$75 per session.

**STAC Fees.** Andy Risman suggested that covering the STAC fees for one year would cost the Unit approximately \$20,000.

**Motion** by Andy Risman, seconded by Darlene Scott *that the Unit cover the STAC fees for the three STACs for one year.* **Carried.**

**CVBA.** Denise Donovan advised that table delivery to Brampton could not be done in the window of time she had arranged and the facility had to be rented for an extra half day. Denise requested that Jackmen be instructed to fit his timing in with the Tournament Chair. Andy Risman agreed to follow up.

**Resignation.** Carol Bongard advised that she was resigning immediately as President and a member of the Board. David McCrady thanked Carol for her many years of service to the Board, as did the rest of the Board. Andy Risman agreed to be acting President to the next Board Meeting.

### **Next Meeting**

Saturday May 9, 2020 at 1pm at MO Bridge.

### **Adjournment**

There being no further business, the meeting adjourned at approximately 2.20 pm..