

MINUTES of a meeting of Unit 166 Board of Directors held on Saturday January 6, 2018 at 11:30 am. at the Holiday Inn, Yorkdale.

**Present:** Sharon Berghaus                      Andy Risman  
Denise Donovan                                  Michael Yang  
David Halasi                                        Debra Kestenberg (Secretary)  
John Laufer                                        Gary Westfall (Accountant)  
David McCrady

**Regrets:** Carol Bongard, Flo Belford, Darlene Scott

David Halasi assumed the Chair and welcomed Denise Donovan as the representative for CVBA.

### **Unit 166 Board Members**

**Motion** by Andy Risman, seconded by Michael Yang *that the number of Unit 166 Board members be reduced by two.* **Carried**

### **Minutes – September 9, 2017**

**Motion** by David Halasi, seconded by Sharon Berghaus *that the minutes of the September 9, 2017 meeting of Unit 166 Board of Directors be approved.* **Carried**

### **Fire Code at the Toronto Labour Day Sectional**

David Halasi reported that it has been arranged for sufficient clearance from the fire door to comply with fire code and the topic is closed.

John Laufer left the meeting.

### **Red Book Revisions**

It was proposed, and it was agreed, that Andy Risman review the Red Book and advise of required changes at the next meeting.

**Motion** by David Halasi *that the Board move into Executive Session.* **Carried**

**Motion** by David Halasi *that the Board resume in open session.* **Carried**

### **Executive Committee Votes**

David Halasi reported on the Executive Committee votes to confirm John Laufer as temporary director and to move the 2019 Niagara Regional to the Greater Toronto Area.

**Motion** by Michael Yang, seconded by David McCrady *that John Laufer be confirmed as a temporary Director.* **Carried**

**Motion** by David McCrady, seconded by Michael Yang *that the vote by the Executive Committee to move the Niagara Regional to the Greater Toronto Area be approved.* **Carried**

### **Unit 166 Elections**

David Halasi agreed to ask Carol Bongard to contact specific individuals to serve on the Board.

### **Board of Director D2 Representatives**

**Motion** by Denise Donovan, seconded by Andy Risman *to nominate Carol Bongard, David Halasi, Andy Risman, David McCrady, and Sharon Berghaus as D2 Representatives.* **Carried**

## **Treasurer's Report**

The Report to November 30, 2017, circulated by Andy Risman, was presented. It was reported that the Unit is in a healthy financial position.

**Motion** by Sharon Berghaus, seconded by David McCrady *that the Treasurer's Report be accepted, as presented. Carried*

## **NABC 2017 Summary**

The summary circulated by Andy Risman was presented. The NABC showed a profit of 16,000 before paying Ina Demme \$15,000 and the rest of the committed \$10,000. The issue of final receipt of \$25,000 owed by the ACBL was discussed.

**Motion** by Denise Donovan, seconded by Sharon Berghaus *that Ina Demme and/or Andy Risman are authorized to contact the CEO of the ACBL, and following an unsuccessful outcome, the next step is to issue a legal demand letter with a legal fee limit to Unit 166 of \$1,000. Carried*

## **Review Engagement Report**

The year end statements were presented by Gary Westfall. It was reported that tournaments did well; Regionals made a profit.

**Motion** by Andy Risman, seconded by David McCrady. **BE IT RESOLVED THAT** *the Statement of Financial Position of the Corporation as at August 31, 2017 and the Statement of Income and Expenses and Net Assets and Cash Flows for the Year Ended on the said date, together with the accountant's Review Engagement Report thereon be and the same are hereby approved and adopted. Carried*

## **Remuneration for Accountant**

**Motion** by Andy Risman, seconded by Sharon Berghaus *that Gary Westfall be paid \$1,900 for his year-end review and NABC accounting. Carried*

## **Association Financial Reports**

The CVBA to August 31, 2017 was received and discussed.

The Report for COBA, and discussion of the Constitution was deferred to the next meeting.

It was proposed and agreed, that Andy Risman will work with the Associations to determine the optimal approach to managing cash flow from STaCs.

**Motion** by Andy Risman, seconded by Michael Yang *that the CVBA Financial Report to August 31, 2017 be accepted as presented. Carried*

## **Supply Fees for Non-Unit 166 Tournaments**

It was proposed, and it was agreed, to increase the Unit 166 supply fee to \$1.50 per table, and to allow Unit 255 to use Unit 166 supplies under a number of conditions.

**Motion** by Sharon Berghaus, seconded by Denise Donovan *to increase the Unit 166 supply fee to \$1.50 per table within the Unit, and that any organization (other than for Unit 166-sponsored events) be charged \$3/table for supply fees and have responsibility for pick up and return, undamaged, from/to John McWhinnie. Carried*

### **Tournament Budgets:**

The budgets for the Toronto Easter Regional, Burlington IN and Brampton Sectionals were received.

**Motion** by David McCrady, seconded by Michael Yang *that tournament Budgets for the Toronto Easter Regional, Burlington IN and Brampton Sectionals, as presented, be accepted. Carried*

### **Tournament Reports:**

The 2017 Reports from the 2017 Fall STaC, Caledon East and Toronto Labour Day Sectionals were received.

The Niagara Regional Report is pending.

**Motion** by Sharon Berghaus, seconded by Andy Risman *that Reports for the 2017 Fall STaC, Caledon East and Toronto Labour Day Sectionals, as presented, be accepted. Carried*

The 2018 tournament schedule was received and reviewed.

### **Honorariums:**

**Motion** by Andy Risman, seconded by David McCrady *to award Ann Shaw an honorarium of \$750 for chairing the Toronto Labour Day Sectional. Carried*

**Motion** by Denise Donovan, seconded by Sharon Berghaus *to award Wayne Ruttan an honorarium of \$750 for chairing the Toronto I/N Sectional. Carried*

### **Kibitzer Committee Report**

David McCrady reported on the positive feedback on the change to the on-line platform, and updated on management of the hard copy option.

### **School Bridge**

Updates and mentoring program discussion has been deferred to the next meeting.

### **Kate Buckman and Audrey Grant Awards**

Andy Risman advised the Board of members nominated for the Kate Buckman and the Audrey Grant Awards. The Board voted and the results were announced.

### **Next Meeting**

Saturday April 7, 2018 at 10:00 a.m. at MO Bridge, 3105 Winston Churchill Blvd., Mississauga.

### **Adjournment**

There being no further business, the meeting adjourned at 2 pm.